



## Radio Rally/Event Management

***For RNARS members wishing to attend events as an RNARS accredited stand, please read through the details below. Please note that any public displays of the RNARS are not permitted without this procedure being completed in full.***

This page has been set up to provide information for RNARS Members who are planning RNARS stands at events. Below is a link to the RNARS policy and guidance document. For insurance and administrative purposes, approval must be obtained from the RNARS Committee before any RNARS display is mounted, and all such approvals are subject to the full implementation of the policy detailed in the document.

A RNARS display requires insurance cover in order to protect the Society from claims made against it for injury or death, and in order to validate our insurance the necessary formalities must be correctly completed. Additionally, the RNARS Committee need to ensure that the type of display being proposed suitably reflects the ethos of the Society.

The Committee receives several requests from members -by phone or email each year to run an RNARS accredited display at a local event. These each require agreement from the Committee and the completion of a Health and Safety Risk Assessment in order to validate public liability insurance coverage for the RNARS display and activity at the event. It is then left up to the individuals concerned to make the local arrangements and to make any requests to the Committee for specified additional support that they may require. This usually amounts to no more than requests for RNARS banners and publicity material. The Committee will make space available for publicity in the Society's media and details should be submitted to participants at the earliest opportunity.

### **Vehicle and other expense claims**

The Society does not normally pay travelling expenses

### **Risk Assessment Documents Downloads**

- please print documents in Landscape

### **RNARS Insurance**

RNARS insurance cover for events is managed through the RSGB Affiliated Amateur Radio Clubs scheme and details can be found on the RSGB website at this link -

Club Insurance - [Radio Society of Great Britain - Main Site](#)

## **SPECIMEN OF INSURANCE DETAILS**

CaSE Insurance Limited Manor House, 19 Church Street Leatherhead, Surrey KT22 8DN

CaSE TWIMC: KC24.003 Page 1 of 1  
24th April 2018

To Whom It May Concern,  
Request for Proof of Insurance

I can confirm that Radio Society of Great Britain (Clubs) holds the following Insurance policies with CaSE Insurance.

### Third Party Indemnities

Insured Name: Radio Society of Great Britain (Clubs)

Public Liability £ 10,000,000 any one event Products Liability £ 10,000,000 any one event and in the aggregate Excess £250 in respect of Property Damage only Territorial Limits Great Britain, Northern Ireland, Channel Islands, Isle of Man, extending to include temporary trips abroad Cover Insurers will indemnify you in respect of your legal liability to pay damages (including costs and expenses) in respect of damage to third party property or injury to third party person for which you are deemed negligent in the course of the activities of Radio Society of Great Britain (Clubs).

Subject to Policy Terms and Conditions.

Insurer: Aviva Insurance Ltd Policy Number: 012077/04/18

Policy Period: 30/04/2018 – 29/04/2019

If you require any further details, please do not hesitate to contact us.

Yours sincerely

Nick Rudnai Director Yours faithfully/sincerely